

# Reporting and Compliance

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Administrative State Chairman

Compliance

# Why don't Councils/Officers submit reports?

“We're not looking for awards and recognition, so we don't bother”

“I didn't get around to submit the form”.

“I thought the District Deputy does that”.

“I'm not that great with the computer”.

Officers not aware of responsibilities.

# Importance of Reporting

Required as a Knights of Columbus Council, and the duties of an officer.

Communicating information on Council membership, leadership, and activities.

Ensuring that Councils remain in good standing.

Assessing needs for Council assistance.

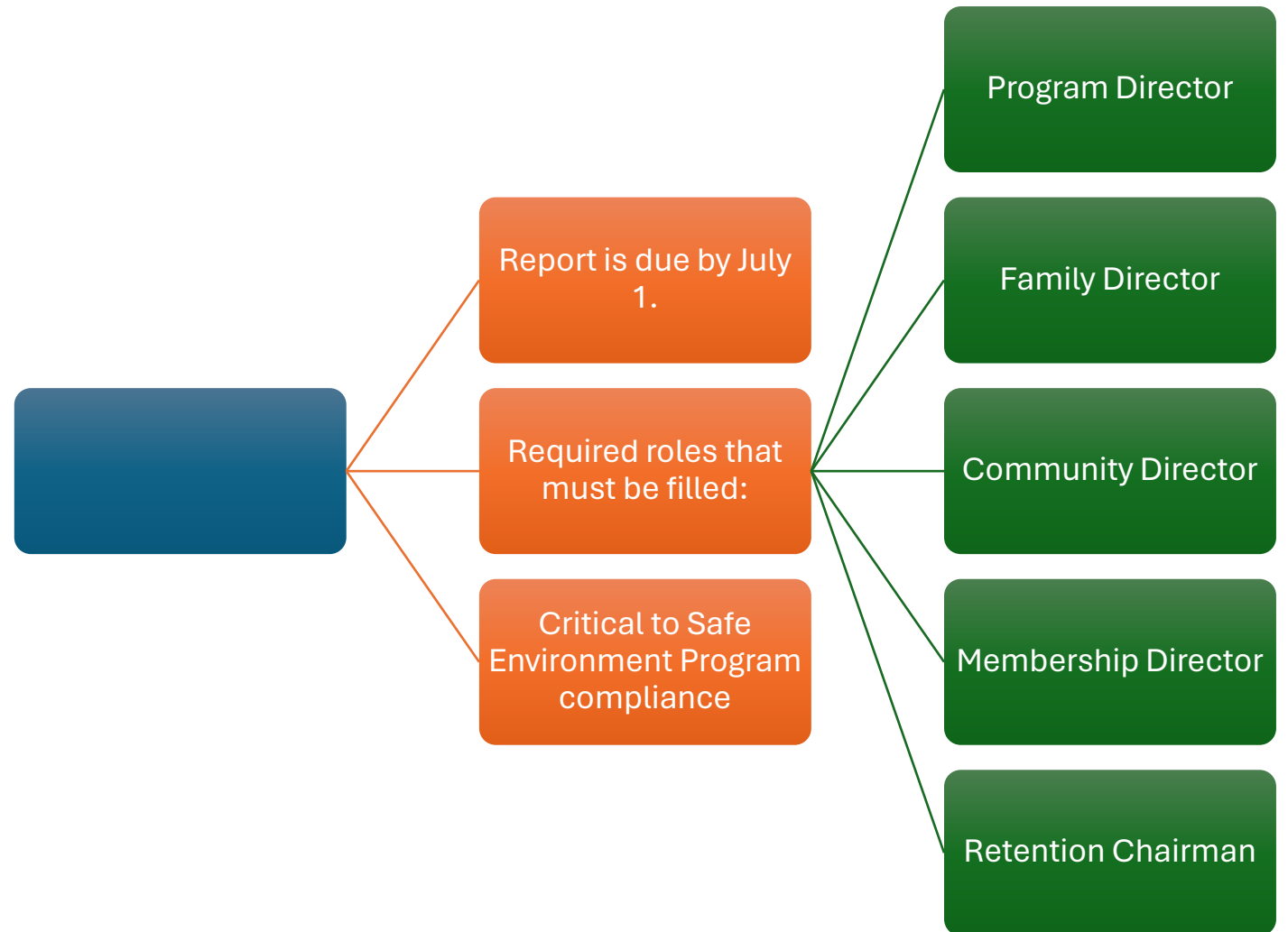
Monitoring ongoing Council compliance.

# Form 185- Report of Officers

Due date of June 30.

Important to ensure that all information is accurate so that communications can be confidently delivered to Council leadership.

# Form 365- Service Program Personnel Report



# Form 1295 – Semi-Annual Council Audit

Due August 15 for activity  
ending June 30

**August 15**

**February 15**

Due February 15 for activity  
ending 12/31

# Form 944 – District Deputy Annual Report

Form to be completed by the District Deputy.

Form evaluates the Councils within your District.

Due date September 15 – This is a FIRM DEADLINE: forms will not be accepted after September 15.

Form evaluates the Councils within your District.

# Form 1728

Annual Survey of Fraternal Activities

Due January 31

Activities for calendar year period of January 1-December 31.

Covers Faith, Family, Community, and Life activities, as well as meetings and other fraternal commitments.

# SP-7 Columbian Award Application

Due by June 30

Do not wait until due date to submit. Errors or incomplete forms can be corrected and resubmitted.

Aim to submit by June 1 or earlier.

Be descriptive and specific.

# Form 11077- Fraternal Benefit Event Council Report

Submitted by Council within 7 days  
of Fraternal Benefit Event (FBE).

Total of 10 attendees with roster of  
99 or fewer.

Total of 14 attendees with roster of  
100 or more.

# Star Council Award

Council must earn Father McGivney (Membership), Founder's (Insurance/Fraternal Benefit), and Columbian (Program) Awards.

Must also submit the Annual Survey of Fraternal Activities (1728), Report of Officers (185), and Service Program Personnel Report (365).

Must be Safe Environment compliant.

# Safe Environment Program

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Safe Environment is  
an abuse awareness  
and prevention  
program

The Knights of  
Columbus has a zero-  
tolerance policy with  
respect to abuse

“Protecting our  
children is the sacred  
duty of every Knight.”-  
Supreme Knight  
Patrick Kelly.

# Safe Environment Program

- Who must be Safe Environment Trained?
- Grand Knight – trained
- Program Director – trained
- Family Director – trained and background check\*
- Community Director – trained and background check\*
- \*Background check is limited to State/Provincial sex offender registry, criminal, and motor vehicle databases only (no credit checks).

# Safe Environment Program

- Certification term of 3 years.
- Be mindful of certification expiration dates.
- Training is done through a partnership with Praesidium. You will receive an email from them to access training requirements.
- At least one Knight that is Safe Environment certified must be present at a youth activity.



# Contact Information

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Compliance

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